

Things To Do before Attending the WestPACS Job and Internship Fair:

- Update Resume
 - Contact information
 - GPA
 - Work Experience
 - Objective
 - New skills learned
- Search employer database on www.WestPACS.org for companies hiring your major
- Research these companies – go to their websites and learn a little about them
- Create a list of questions to ask each company
- Write a 30-second “elevator speech” as a way to introduce yourself when you approach each employer
- Stop by your campus Career Services office with any questions about preparing for the fair
- Make sure the suit fits
- Clean and press suit and shirt
- Shine shoes
- Pack a portfolio with paper and pens and resumes
- Print directions to parking at Pittsburgh Mills, or enter address in GPS
- Bring a friend
- Have fun!